



**Altadore Elementary School Council
Annual General Meeting Minutes
June 10, 2026**

In Attendance: Ikinayooka, Karlee Zelmer, Adam Revay, Danielle Marshall, Christiana Hawkins, Jill Northwood, Jessica Brown, Megan Gough, Sarah Whitton, Jenn Lohuis, Caren Moss, Amanda Bruni

Online: Casey Wilson, Caroline M., Mikayla E.

The meeting was called to order at **6:36 p.m.**

Motion to approve the agenda carried.

Motion to approve the minutes from the May 20, 2026 meeting carried.

School Council Annual Report

Fundraising

- The One & Done direct donation campaign raised **\$40,359**.
- The Hoot fundraiser raised **\$47,267**.
- Overall fundraising revenue exceeded budget.
- Council will begin the 2026-27 year in a strong financial position.
- The next Casino fundraiser is scheduled for **December 17-18, 2026**.

Garden

- Council acknowledged the efforts of volunteers who helped sustain the garden program this year.
- Jennifer Lohuis will serve as Garden Chair for 2026-27.
- Appreciation was extended to volunteers who maintained both the edible garden and Owl's Nest.
- A dedicated Owl's Nest maintenance budget is included in the proposed 2026-27 budget.

Volunteers

- Council thanked all parent and community volunteers for their contributions throughout the year.
- Special recognition was given to Christiana Hawkins for her service as Volunteer Coordinator. Jill Northwood was welcomed as incoming Volunteer Coordinator.

Fun Lunch

- Appreciation was extended to Casey James for coordinating Fun Lunch and Fun Snack programs.

Teacher Appreciation

- Council recognized Danielle Marshall for coordinating teacher appreciation initiatives throughout the year.

Parent Support Grant

- Council used the Alberta Education Parent Support Grant to host a Common Digs presentation on loose-parts learning.
- Materials purchased for the event will remain available for student use.

Treasurer

- Brian Brix was recognized for his two years of service as Treasurer and for supporting the transition to a new Treasurer.

Council Recognition

- Adam thanked all Council members, school administration, teachers, staff, and volunteers for their contributions during the 2025-26 school year.

School Administration Update

Class Size Reduction Grant & Staff Update

- Mrs Abbot Miller is now in a continuous teaching position at Altadore, passed her probation.
- Altadore received funding for **two additional 1.0 FTE teaching positions** through the provincial Class Size Reduction Grant.
- New Grade 2 and Grade 4 teachers will be added:
 - Ms. Carpenter – moved from a 0.2/0.5 to a 1.0, accepted a position
 - Administration received approximately 65 applications for the other teaching position.

2026-2027 School Year Updates

- Sharing Night will not return in the fall. Traditional parent-teacher conferences will continue in November. Student led conferences will happen in early 2027 again.
- Winter and Spring Concerts will be held during the daytime rather than in the evening.
- Outdoor School will transition from an overnight experience to a three-day daytime outdoor education program through Project Campfire.
- Administration is asking less of the teacher's outside of work hours.
- Administration will provide biweekly updates to families, and teachers will provide curriculum updates on a biweekly basis.

Fun Fit Budget

- Administration presented the 2025-26 Fun Fit budget update.
- Approximately **\$5,728.34** remains in the 2025-26 budget.
- Plans for 2026-27 include:
 - Calgary Philharmonic School Visit (application submitted)
 - STEM/Science Fair initiative
 - Skiing program
 - Outdoor School
 - Swimming program

Year-End Activities Coming Up

- National Indigenous Peoples Day activities
- Summer Splash
- Kindergarten Celebration
- Grade 6 Farewell
- Sports Day
- Cereal Box Food Bank Domino Challenge
- Talent Show

School Grounds

- Courtyard game repainting is planned for the fall.
- Administration will coordinate with volunteers regarding Owl's Nest maintenance and landscaping for weeding.

Volunteer Coordinator Report

- Additional volunteers are needed for:
 - National Indigenous Peoples Day
 - Summer Splash
 - Sports Day

Edible Garden & Owl's Nest (Jennifer Lohuis):

- Planting has been completed and the garden is progressing well.
- An anonymous donor contributed **\$8,000** to support repairs and improvements to the Garden and Owl's Nest.

2026-27 School Council Executive

The following executive positions were confirmed for the 2026-27 school year:

Position	Name
President	Adam Revay
Vice-President	Danielle Marshall
Secretary	Kristi McAllister
Social Media Coordinator	Lisa Kujath
Volunteer Coordinator	Jill Northwood

Position	Name
Fun Lunch Coordinator	Casey James
Garden Chair	Jennifer Lohuis
Garden Treasurer	Michelle Jung
Unity Coordinator	Caren Moss

Newsletter Coordinator remains vacant.

Motion to approve the 2026-27 School Council Executive, with the Newsletter Coordinator position remaining open, was moved by Christiana Hawkins and seconded by Danielle Marshall. **Motion carried.**

New Business

- No new business.

The meeting adjourned at **7:14 p.m.**

Next Meeting: September 2026



**Altadore Elementary School Parents' Association
Annual General Meeting Agenda
June 10, 2026**

The meeting was called to order at 7:14 p.m. No amendments were made to the agenda.

Motion: To approve the agenda.

Moved by Danielle Marshall. Seconded by Amanda Bruni.

Motion carried.

Approval of Previous Minutes

The minutes from the May 20, 2026 meeting were reviewed. No amendments were proposed.

Motion: To approve the May 20, 2026 meeting minutes.

Moved by Danielle Marshall. Seconded by Megan Gough.

Motion carried.

Treasurer's Report (Brian Brix)

Audit Certificate

The Audit Certificate was not available for presentation and will be presented for approval at the next meeting.

2026-27 Budget Approval

Brian presented the proposed budget for the 2026-27 school year.

Key highlights included:

- Minor increases to grade-level field trip budgets to account for transportation and related costs.
- Adjustments to extracurricular activity funding, including increased support for leadership programming.
- Additional funding allocated toward literacy initiatives and library amenities.
- Garden funding remained largely unchanged.
- A dedicated Owl's Nest budget line was added.
- Owl's Nest funding increased to approximately \$4,300 from the previous budget allocation of approximately \$3,000.
- The garden employee allocation was not moved under the Owl's Nest budget, as it was determined unnecessary.
- Fun Fit and residency budget figures are still pending final confirmation.

- Committee members noted that the increased Owl's Nest allocation will allow for meaningful improvements to the space.

Motion: To approve the 2026-27 budget as presented, with minor amendments to the Owl's Nest allocation. Moved by Danielle Marshall. Seconded by Caren Moss.

Motion carried.

Chair's Report (Adam Revay)

Dissolution of 2025-26 Executive

The 2025-26 Executive was formally dissolved.

Election of 2026-27 Executive

A call for nominations was made for the Treasurer position. No nominations were received during the meeting. Council members indicated that a potential candidate may be forthcoming.

The following Executive members agreed to return for the 2026-27 school year:

- Adam Revay – President
- Danielle Marshall – Vice-President
- Kristi McAllister – Secretary
- Amanda Bruni – Casino Chair
- Megan Gough – Fundraising Chair

Motion: To confirm the returning Executive and leave the Treasurer position vacant pending recruitment. Moved by Danielle Marshall. Seconded by Jennifer Lohuis.

Motion carried.

Auditor Appointment

Jessica Brown was nominated to serve as Auditor for the 2026-27 fiscal year.

Motion: To appoint Jessica Brown as Auditor.

Moved by Danielle Marshall. Seconded by Amanda Bruni.

Motion carried.

Brian Brix agreed to continue supporting the Treasurer transition process throughout the summer until a new Treasurer is appointed.

Change of Signing Authority

Council approved the following signing authorities effective July 1, 2026:

- Adam Revay
- Danielle Marshall
- Amanda Bruni
- Megan Gough

Any two authorized signing officers may sign on behalf of the Association.

Motion: To approve the change of signing authority as presented.

Motion carried.

New Business

Classroom and Learning Commons Reconfiguration

Administration presented plans related to classroom expansion and space reconfiguration for the 2026-27 school year, including:

- Creation of two additional classrooms.
- Installation of an operable divider wall between classrooms.
- Conversion of the current library space into a classroom.
- Relocation of approximately 100 feet of books and learning resources.
- Distribution of curriculum materials, picture books, and series collections into classroom-based collections.
- Purchase of mobile library carts and room dividers to maintain flexible learning spaces.

Additional discussion included:

- Negotiated transportation savings resulting in budget surpluses.
- Requirement that available funds be spent before the end of June.
- Soundproof room divider panels being selected for the space.

Administration also shared projected staffing and enrollment information:

- 2 Kindergarten classes
- 2 Grade 1 classes
- 3 Grade 2 classes
- 3 Grade 3 classes
- 3 Grade 4 classes
- 2 Grade 5 classes
- 2 Grade 6 classes

Projected enrollment is approximately 353 students.

Additional staffing updates included:

- Two Educational Assistants at 25 hours per week.
- Ms. Predika will continue in a learning leader role.
- A 0.2 FTE position will remain unfilled until enrollment is confirmed in September.

Budget Reallocation Request

Council reviewed a request to reallocate available funds toward the purchase of library carts and room dividers to support classroom expansion and Learning Commons reconfiguration.

Motion: To approve the proposed budget reallocation.

Moved by Danielle Marshall. Seconded by Jennifer Lohuis.

Motion carried.

Adjournment

The meeting was adjourned at 7:36 p.m.

Next Meeting

September 2026 (date to be confirmed).